



PROMAN ENERGY ONSHORE AND OFFSHORE SITE REQUIREMENTS STANDARD

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1. GENERAL INFORMATION

PROMAN ENERGY

Proman Energy is an energy company focused on meeting the energy needs of Trinidad and Tobago. Proman Energy is the owner of Block 1(a) located offshore in the west coast of Trinidad. Proman Energy currently produces natural gas from the Iguana and Zandolie fields in Block 1(a) with two (2) unmanned platforms and a 45km pipeline to Proman Energy's Gas Processing Unit which is located onshore.

2. INTRODUCTION

This document represents the minimum requirements which must be met by all Individuals (employees, contractors, visitors) who visit the Proman Energy Offshore facilities, Proman Energy main office & Onshore Gas Processing Unit (GPU).

A Proman Energy Site HSSE Induction is required for all sites.

Please note that additional Site procedures will apply and will be communicated during the facility's induction.

3. PROMAN ENERGY CORONAVIRUS COVID-19 REQUIREMENTS ONSHORE/OFFSHORE

Individuals to be fully vaccinated with a World Health Organization (WHO) approved COVID-19 vaccine.

Notes

To prevent the transmission of COVID-19 (and other respiratory infections) at Proman Energy Sites, the following measures to contain respiratory droplets are recommended for all individuals with symptoms of a respiratory infection:

- Stay at home if you have symptoms of any respiratory illness. Cover your mouth and nose when coughing or sneezing.
- Use tissues to contain respiratory secretions and dispose of them in the nearest waste receptacle after use.
- Wash hands with soap and water, alcohol-based hand rub, or antiseptic hand wash after having contact with respiratory secretions and contaminated objects/materials.
- Physical/Social distancing - Stay at least 2 meters (6 feet) away from other people and avoid traditional greetings (i.e., shaking hands etc.) where possible.
- Persons will not be allowed onsite if displaying the following COVID-19 symptoms:
 - Fever > 100 degrees F (38 degrees° Celsius), chills, fatigue, runny nose, general feeling on being unwell, loss of taste or smell, conjunctivitis, dry cough or sore throat, headaches, muscle aches and pains, shortness of breath, diarrhea, nausea and vomiting, a rash or discoloration of finger and toes.

4. OFFSHORE FACILITY REQUIREMENTS

- Individuals to be fully vaccinated with a World Health Organization (WHO) approved COVID-19 vaccine.
- Valid certification in Travel Safety by Boat or other approved training.
- UK Oil and Gas Medical.
- HSSE Offshore Induction.
- Personnel Registration Form DEN-HSE-FRM-0009 to be completed by all personnel travelling Offshore. National Identification Card.
- Wristwatches with rubber or neoprene bands may be worn. Metal band watches, finger rings, loose accessories such as loop earrings, hand bands bracelets are prohibited.
 - PPE requirement:
 - Safety-toed boots with a distinctive heel and oil resistant soles.
 - Hard hat.
 - Clear safety glasses with side shields.
 - Fire retardant, full sleeve coveralls or work shirt & pants. Shirts must be neatly tucked into the pants.

Smoking is prohibited on all Proman Energy offshore facilities.

4.1 SECURITY

- All service providers are required to provide a Certificate of Character for all employees assigned to work at Proman Energy sites.
- All individuals visiting offshore facilities must check in with Security prior to be given access to transport to offshore facilities.
- Proman Energy reserves the right to conduct random and announced searches at all operational sites. All valuables must be declared prior to the start of the search.
- Proman Energy reserves the right to conduct mandatory drug and alcohol testing at all operational sites. All medication must be declared prior to the test.
- Refusal to cooperate with searches, drug and alcohol testing will result in denial of access to site (service providers/employees) and disciplinary action (employees).
- The following are prohibited at all Proman Energy sites: firearms, explosives and incendiary devices, the use, possession, consumption, delivery, distribution of illegal drugs and alcohol, precursor chemicals, lighters, lithium batteries, flammable liquids, fireworks, electroshock weapons with lithium batteries, explosives, compressed gases, etc.

4.2 NOTES

Other forms of PPE will be determined by TRA/JSA. • The PPE Standard are as follows; Safety Boots - ANSI 241.1; ASTM F24 I 2; F24 I 3; Safety Glasses 2-8; Safety Helmets 289.1. Ref. PPE DELI-GEN-DEL-HS-PRD-00 I 3_R I.

5. MINIMUM PPE REQUIREMENTS



5.1 NOTES

- Other forms of PPE will be determined by TRA/JSA.
- The PPE Standard are as follows; Safety Boots - ANSI 241.1; ASTM F24 I 2; F24 I 3; Safety Glasses Z-8; Safety Helmets Z89. I. Ref. PPE DELI-GEN-DEL-HS-PRD-00 I 3_R I.

6. ONSHORE REQUIREMENTS (PROMAN ENERGY MAIN OFFICE)

- Individuals to be fully vaccinated with a World Health Organization (WHO) approved COVID-19 vaccine.
- UK Oil and Gas Medical.
- HSSE I Proman Energy Place Site Induction.
- PPE requirement for site repairs and maintenance activities:
 - Hard hat.
 - Clear safety glasses with side shields.
 - Full sleeve coveralls or work shirt & pants.
 - Steel toed shoes.
 - Wristwatches with rubber or neoprene bands may be worn. Metal band watches finger rings, loose accessories such as loop earrings, hand bands bracelets are prohibited. (For site repairs and maintenance activities).

Designated smoking area situated North back of the Main Building.

6.1 SECURITY

- All service providers are required to provide Certificates of Character for all employees assigned to work at Proman Energy sites.
- All individuals visiting onshore facilities must visit the main security booth before access is granted to the site.
- Proman Energy reserves the right to conduct random and announced searches at site. All valuables must be declared prior to the start of the search.
- Proman Energy reserves the right to conduct mandatory drug and alcohol testing at all operational sites. All medication must be declared prior to the test.
- Refusal to cooperate with searches, drug and alcohol testing will result in denial of access to site (service providers/employees) and disciplinary action (employees).
- The following are prohibited at all Proman Energy sites: firearms, explosives and incendiary devices, the use, possession, consumption, delivery, distribution of illegal drugs and alcohol, precursor chemicals, flammable liquids, fireworks, electroshock weapons with lithium batteries, explosives, compressed gases, etc.

6.2 NOTES

- No short pants or slippers will be allowed at I Proman Energy Place.
- Designated smoking area situated north of the Main building.

Security hotline number+ 1.868.289.8130

7. ONSHORE REQUIREMENTS (GPU)

- Individuals to be fully vaccinated with a World Health Organization (WHO) approved COVID-19 vaccine.
- UK Oil and Gas Medical.
- HSSE Onshore Induction.
- National Identification Card.
- Wristwatches with rubber or neoprene bands may be worn. Metal band watches, finger rings, loose accessories such as
- loop earrings, hand bands bracelets are prohibited.
- PPE requirement:
 - Safety-toed boots with a distinctive heel and oil resistant soles.
 - Hard hat.
 - Clear safety glasses with side shields.
 - Fire retardant, full sleeve coveralls or work shirt & pants. Shirts must be neatly tucked into the pants.

Smoking is prohibited on the GPU facility. Designated smoking area situated south of the non-process Area.

7.1 SECURITY

- All service providers are required to provide certificates of good character for all employees assigned to work at Proman Energy sites.
- All individuals visiting onshore facilities must visit the main security booth before access is granted to the site.
- Proman Energy reserves the right to conduct random and announced searches at all operational sites. All valuables must be declared prior to the start of the search.
- Proman Energy reserves the right to conduct mandatory drug and alcohol testing at all operational sites. All medication must be declared prior to the test.
- Refusal to cooperate with searches, drug and alcohol testing will result in denial of access to site (service providers/employees) and disciplinary action (employees).
- The following are prohibited at all Proman Energy sites: firearms, explosives and incendiary devices, the use, possession, consumption, delivery, distribution of illegal drugs and alcohol, precursor chemicals, lighters, lithium batteries, flammable liquids, fireworks, electroshock weapons with lithium batteries, explosives, compressed gases, etc.

7.2 NOTES

- Other forms of PPE will be determined by TRA/JSA.
- The PPE Standard are as follows; Safety Boots – ANSI Z41.1; ASTM F2412; F2413; Safety Glasses Z-8; Safety Helmets Z89.1. Ref. PPE DELI-GEN-DEL-HS-PRD-0013_R1.

8. PPE FREE ZONES/WORK ZONES

The GPU site has divided zones where PPE will and will not be required. This is referred to as “PPE Free Zone” and “Work Zones”.

- The “PPE Free Zone” is the area where individuals are unlikely to be exposed to hazardous conditions or substances and where field work is not routinely performed. These zones are particularly in the building structures, washroom facilities, contractors rest areas and designated smoking point.
- The “Work Zone” which is described as areas where the established minimum level of PPE is required, and where additional PPE is required as identified on the JSA/TRA or Work Permit will be clearly identified through signage. These zones specific to the facility.

9. HEARING PROTECTION AND RESTRICTED AREA

Whilst working outside of the building structures and within the plant facility, you are expected to obey all signage especially as related to restricted areas and wear hearing protection.

Please remember that signage is posted for a reason.

